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| **BOOKING AGENT / CUSTOMER INFORMATION** |
| Name:     | Date: Day Month    Year    |
| Phone Number:       | Fax Number:       |
| E-Mail Address:       |  |
| FIRST TRAVEL SECTOR RETURN TRAVEL SECTOR |
| TYPE OF SERVICEPrivate Charter [ ]  Shared Charter [ ]  | TYPE OF SERVICEPrivate Charter [ ]  Shared Charter [ ]  |
| Date of Travel: Day    Month    Year    | Date of Travel: Day    Month    Year    |
| Route – From:       | Route – From:       |
| Route – To:       | Route – To:       |
| Time:       | Time:       |  |
| International Flight Number:       | International Flight Number:       |
| Local Contact:       | Local Contact:       |
| passenger information |
| 1 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| 2 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| 3 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| 4 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| 5 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| 6 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| 7 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| 8 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| 9 | Full Name |       | Date of Birth | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year    |       |       |       |
| \*\*please provide Total passenger body weight  |

# RESERVATION PAYMENT FORM



 

**CREDIT CARD AUTHORIZATION AND CANCELATION POLICY**

Issued: April 01st 2024

Penalties for CHANGES made on Private Charters:

* Changing a charter with less than 48 hours notice will result in a charge of 50% of the charter rate.
* Changing a charter with more than 48 hours notice but less than 30 days prior to flight time, will result in a penalty of US $100.00.
* Each change to a charter with more than 30 days notice will result in a penalty of US $50.00.

Penalties for CANCELLATION of Private Charters:

* Cancelling a charter with less than 48 hours notice will result in a charge for the FULL charter rate. NO REFUND.
* Cancelling a charter with more than 48 hours notice but less than 30 days prior to departure will result in a 50% charge of the charter rate.
* Cancelling a charter with more than 30 days notice will result in a charge of US $100.00.

**\*\*\*FULL RESTRICTIONS APPLY ON ALL Private Charters that are confirmed between 10th December 2024 through**

**15th January 2025 - (Christmas 2024-2025 Peak) and 11th April 2025 through 25th April 2025 - (Easter 2025 Peak)**

**Private Charter bookings during these periods will be on a “USE IT OR LOSE IT” basis. No changes are allowed to be made to Private Charter bookings. Reservations that are cancelled or changed are NON-REFUNDABLE.**

NOTE THAT FULL PENALTIES REMAIN IN EFFECT FOR EASTER AND CHRISTMAS BLACKOUT TRAVEL DATES.

* Reservations are not confirmed until payment has been received.
* Payments made by VISA and MasterCard are processed in USD (United States Dollars). Payments by AMEX are processed in XCD (Eastern Caribbean Dollars).

 [ ]  Please check the box to confirm that you have read and understood the terms of this contact and agree to all terms set forth herein.

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| **payment by major credit card** |
| Credit Cards Accepted: VISA [ ]  MASTERCARD [ ]  AMEX [ ]  |  |  |
| CARD NUMBER:       | EXP. DATE: Month Year  Pin #  |
| NAME ON CARD:       |  |
| E-MAIL Signature:            |  |
| Customers preferring to fax this form, please use the following Fax Numbers **USA** Fax 1-212-202-4087 / **Canada** 1-416-352-5739 **All faxes are answered directly by our office in St. Vincent & the Grenadines** |