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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BOOKING AGENT / CUSTOMER INFORMATION** | | | | | | | | |
| Name: | | | | Date: Day Month    Year | | | | |
| Phone Number: | | | | Fax Number: | | | | |
| E-Mail Address: | | | |  | | | | |
| FIRST TRAVEL SECTOR RETURN TRAVEL SECTOR | | | | | | | | |
| TYPE OF SERVICE  Private Charter  Shared Charter | | | | TYPE OF SERVICE  Private Charter  Shared Charter | | | | |
| Date of Travel: Day    Month    Year | | | | Date of Travel: Day    Month    Year | | | | |
| Route – From: | | | | Route – From: | | | | |
| Route – To: | | | | Route – To: | | | | |
| Time: | | | | Time: |  | | | |
| International Flight Number: | | | | International Flight Number: | | | | |
| Local Contact: | | | | Local Contact: | | | | |
| passenger information | | | | | | | | |
| 1 | Full Name |  | | Date of Birth | | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| 2 | Full Name |  | | Date of Birth | | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| 3 | Full Name |  | | Date of Birth | | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| 4 | Full Name | |  | Date of Birth | | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| 5 | Full Name | |  | Date of Birth | | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| 6 | Full Name | |  | Date of Birth | | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| 7 | Full Name | |  | Date of Birth | | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| 8 | Full Name | |  | Date of Birth | | Passport Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| 9 | Full Name | |  | Date of Birth | | Passport  Number | Passport Expiry Date | Nationality |
| Day    Month    Year | |  |  |  |
| \*\*please provide Total passenger body weight | | | | | | | | |

# RESERVATION PAYMENT FORM





**CREDIT CARD AUTHORIZATION AND CANCELATION POLICY**

Issued: April 01st 2024

Penalties for CHANGES made on Private Charters:

* Changing a charter with less than 48 hours notice will result in a charge of 50% of the charter rate.
* Changing a charter with more than 48 hours notice but less than 30 days prior to flight time, will result in a penalty of US $100.00.
* Each change to a charter with more than 30 days notice will result in a penalty of US $50.00.

Penalties for CANCELLATION of Private Charters:

* Cancelling a charter with less than 48 hours notice will result in a charge for the FULL charter rate. NO REFUND.
* Cancelling a charter with more than 48 hours notice but less than 30 days prior to departure will result in a 50% charge of the charter rate.
* Cancelling a charter with more than 30 days notice will result in a charge of US $100.00.

**\*\*\*FULL RESTRICTIONS APPLY ON ALL Private Charters that are confirmed between 10th December 2024 through**

**15th January 2025 - (Christmas 2024-2025 Peak) and 11th April 2025 through 25th April 2025 - (Easter 2025 Peak)**

**Private Charter bookings during these periods will be on a “USE IT OR LOSE IT” basis. No changes are allowed to be made to Private Charter bookings. Reservations that are cancelled or changed are NON-REFUNDABLE.**

NOTE THAT FULL PENALTIES REMAIN IN EFFECT FOR EASTER AND CHRISTMAS BLACKOUT TRAVEL DATES.

* Reservations are not confirmed until payment has been received.
* Payments made by VISA and MasterCard are processed in USD (United States Dollars). Payments by AMEX are processed in XCD (Eastern Caribbean Dollars).

Please check the box to confirm that you have read and understood the terms of this contact and agree to all terms set forth herein.

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| --- | --- | --- | --- | --- |
| **payment by major credit card** | | | | |
| Credit Cards Accepted: VISA  MASTERCARD  AMEX | | |  |  |
| CARD NUMBER: | | EXP. DATE: Month Year  Pin # | | |
| NAME ON CARD: |  | | | |
| E-MAIL Signature: |  | | | |
| Customers preferring to fax this form, please use the following Fax Numbers  **USA** Fax 1-212-202-4087 / **Canada** 1-416-352-5739  **All faxes are answered directly by our office in St. Vincent & the Grenadines** | | | | |